

CPE Student Fee Committee Minutes
September 29, 2005

Present: Jennifer Overgaag, Ameen Akel, Michael Brown, Jeff La Barge, Matthew Schlachtman, Dr. Myers, and Dr. Seng

Guests : Erin Matsumoto (EE rep)

Excused: Mark Sherwood

The meeting was called to order at 11:10 AM and began with nominations and voting for the two CPE Fee Committee officers. Michael Brown was elected Chair of the Committee, and Matthew Schlachtman was elected as secretary for the committee.

Following the officer nominations, representatives to the CSC and EE Fee Committees were chosen. Matthew Schlachtman volunteered to serve as the CPE representative to the EE Student Fee Committee. Ameen Akel volunteered to serve as the CPE representative to the EE student Fee Committee.

The committee discussed which faculty members to be our faculty advisors. The three proposed were: Dr. Seng, Dr. Slivovsky, and Dr. Liddicoat.

The current approximate breakdown of commitment was proposed as follows:

- 35% Continue support of a full-time Tenure-track CPE faculty position
- 3-4% Equipment
- 54% Lecturers to help meet the course demand
- ~7% to be held in reserve for later committee determination

There was talk about trying to plan upcoming available class schedules better so that registration demands for classes are easier to meet.

Considering the recent damage and/or theft of lab equipment the committee discussed various methods of securing the labs better. Methods such as access cards and security cameras were discussed as possible solutions.

The committee also discussed the possibility to create a fund for senior projects. More research will have to be done into the matter to see if such an appropriation would be allowed.

And finally the Committee discussed that some of the 7% allocated for later use could be used to finance new equipment in individual labs. For example, if there were broken logic analyzers or circuit testers, the money could go to bringing in new or repaired equipment to where it is needed.

The group agreed to meet again in about 2 weeks.

The meeting adjourned at 12:10 P.M.

Respectfully submitted,

Matthew Schlachtman, Secretary
CPE Student Fee Committee